

**DEEN DAYAL UPADHYAYA GORAKHPUR UNIVERSITY
GORAKHPUR**

(A State University Accredited with A++ by NAAC)



**HOSTEL
RULES
AND
REGULATIONS
(Revised 2023-2024)**

Rules and Regulations

Manual for Hostels

1.1 There are Nine hostels (06 for male students, 03 for female students and 01 for International Students) having approximately 1300 seats. These hostels are named as-

Male Students Hostel-

1. Nath Chandrawat Hostel
2. Gautam Budha Hostel
3. Sant Kabir Hostel
4. Swami Vivekanand Hostel
5. Late Rampratap Shukla Hostel
6. Sports Hostel

Female Students Hostel

1. Maharani Laxmibai Women's' Hostel
2. Alaknanda Women's' Hostel

International Students Hostel

1. Nepali International Hostel

1. 2 The allocation of hostel seats to applicants is determined by merit (rank/percentage), with an effort to ensure that a wide range of academic disciplines is adequately represented.

2. Management of Hostels

2.01 There shall be a management committee for each hostel consisting of following members:

- a. The warden of the hostel shall be the Chairperson of the committee and shall also be the Chief Administrative Officer of the hostel.
- b. The Superintendent of the hostel.
- c. An Assistant Proctor nominated by the Vice Chancellor on recommendation of the Warden of the hostel.
- d. An Assistant Dean of Student Welfare nominated by the Vice Chancellor on recommendation of the Warden of the hostel.
- e. Two hostel residents nominated by the Vice Chancellor on recommendation of the

warden of the hostel.

- 2.02 The management committee shall meet once in a month generally and shall advise to the warden of the hostel on general affairs of the hostel.

2.03 Advisory Committee:

In reference to the hostel, an advisory committee shall be constituted of following persons:

- a. All the Deans of the University Campus
 - b. Wardens of the Hostels
 - c. Dean Student Welfare
 - d. Chief Proctor
 - e. Chief Warden
- 2.04 The Vice Chancellor shall be the Chairperson of this Advisory Committee and He/She can nominate one of the Deans/Chief Warden as Vice Chairperson.
- 2.05 Advisory Committee shall:
- a. determine the general policy for administrative matters in relation to the hostels.
 - b. advise to the Vice Chancellor in relation to the hostels which will include advice of allotment of seats to the various faculties.
 - c. determine the seats in hostels for Research Scholars.

3. Appointment of Hostel Wardens/ Superintendents, their Rights, Duties, Perks and Facilities:

- 3.01 The Warden of the Hostels shall be appointed by the Executive Council on recommendation of the Vice Chancellor among the regular teaching faculty of the University. Tenure of the Warden shall be of two years, and he/she shall be eligible for re- appointment.
- 3.02 The Warden of the Hostel shall be responsible for the general administration of the hostel, and he/she shall be rightful for taking disciplinary action against any resident and he/she may impose penalty up to Rs. 3000/- or cancellation of allotment or both. Severe cases of Discipline and Misconduct shall be investigated by the warden and the matter shall be referred to the Vice Chancellor for necessary action. This may include expulsion of the resident from the hostel. Expelled resident shall not be admitted to

any of the hostels of the University.

- 3.03 The Superintendents of the Hostels shall be appointed by the Vice Chancellor on recommendation of the Warden among the regular teaching faculty of the University. Their tenure shall be of two years, and he/she shall be eligible for re-appointment.
- 3.04 Superintendents shall be responsible for general discipline order, upkeep and sanitation of the hostel. They shall ensure that the rules are followed by everyone in the hostel. They will also ensure the proper implementation of the rules, and such matters which are affecting the welfare and discipline of the residents should be informed to the Warden by Superintendents. He/ she shall keep the register and stock book of the hostel.
- 3.05 Superintendents shall be provided free accommodation by the university on campus. Superintendents shall also be provided other facilities approved by the Executive Council of the university time to time.
- 3.06 Mess and all the staff of the hostel shall be subject to the general control of the Warden and Warden may impose financial penalty against them or may initiate punishment proceeding through the Proctor or may remove them from the hostel.

4. Allotment/ Renewal/ Reservation of Seats in Hostels

4.1 Allotment Committee:

- 4.1.1. The allotment to the Hostels will be done through an Admission Committee consisting of Dean Students' Welfare as Chairperson, Chief Warden as its Convener, respective Hostel Wardens and Superintendents of the Hostels as members.
- 4.1.2. Students will submit the hostel Application Form online as per instructions on university website.

4.2 Allotment Process:

- 4.2.1. The allotment to the hostels will be only for students admitted to the courses running in the Deen Dayal Upadhyay Gorakhpur University campus.
- 4.2.2. Applicants seeking admission to the hostel will be shortlisted for counseling by Allotment Committee. The merit list of selected applicants as per availability of seats will be uploaded on university website.
- 4.2.3. The selected candidates will be asked to report to the respective hostels.

4.3 Hostel Allotment Criteria:

- 4.3.1. Admission to a course shall be granted exclusively on the basis of merit, with

reservation status duly accounted for. When considering admission to a course via a written examination or interview, the hostel allocation will also be based on the test merit.

- 4.3.2.** Priority will be given to mainstream courses over self-finance courses.
- 4.3.3.** Distribution of seats will be according to demand and availability.
- 4.3.4.** No allotment for Proficiency/ Diploma and Short term courses.
- 4.3.5.** No allotment for the students having back paper.
- 4.3.6.** The number of seats allotted for different streams may vary.
- 4.3.7.** The allotment of the hostel shall be fresh at the start of each academic session.
- 4.3.8.** The admission to the hostel will be valid till last day of student's University examination.
- 4.3.9.** He/She will have to vacate the hostel within 03 days after his/her last examination of the academic session. If the student does not vacate the room and puts his lock, his baggage/ belongings will be forfeited by the university's authorities and there will be no claim for that.
- 4.3.10.** The allotment shall remain valid for only one session and every resident, except Research Scholars, shall vacate the hostel by 30th May, unless this date has not been extended by the university.
- 4.3.11.** Students who have taken admission in first year shall be permitted to stay in the hostel for a year. The renewal shall not be the right of student in any case. The renewal of the hostels shall take place in next session provided the Warden is satisfied with the scholar progress in last semester and conduct of the resident. CGPA 6.0 or above shall be the basis of the scholar progress of the resident.
- 4.3.12.** Any student shall be permitted to stay in the hostel for a maximum of five sessions for studies from graduation to post graduation.
- 4.3.13.** The students shall not be eligible for the allotment of hostel who/ their parents have residence within the limits of the municipal area of Gorakhpur.
- 4.3.14.** If a student has been provided allotment somewhere else he/she shall not be eligible for allotment/ renewal.
- 4.3.15.** Residents needing to stay beyond three days after their last examination must submit an extension request recommended by the Head of Department at least 15 days before the completion of his/her examination. The daily fee is Rs 200/-, which covers the

mess charge.

4.4 Ph.D. Scholar Allotment:

- 4.4.1 The allotment of the research students will be considered only for the bonafide students pursuing research in department of the University.
- 4.4.2 Following the allocation of Supervisors, Research Students will be granted merit- based allotments to regular Ph.D. hostels. Seats will be assigned faculty-wise according to demand.
- 4.4.3 Research Students have to pay the room rent for the entire academic session (e.g. July 2023-June 2024) irrespective of the time of allotment.
- 4.4.4 Research Students will have to vacate hostel at the end of session and apply for fresh allotment for the next year.
- 4.4.5 Re-allotment will be done provided they have paid their university fees.
- 4.4.6 Research students are required to provide a certificate indicating their research progress from the supervisor duly forwarded by the Head of the department for re-allotment of room.
- 4.4.7 Residents who take up full-time jobs, discontinue their research, or who have completed their Ph.D. programs in the mid-session, shall inform the hostel office in writing one month in advance.
- 4.4.8 Research students required to stay in the hostel in connection with their research work may, on specific recommendation of their supervisors and Head of the department, be allowed to stay in the hostel during summer vacation, but in that case they may be accommodated in a hostel specifically kept open for this purpose and not in the hostel in
- 4.4.9 Research Students can be away from the hostel for maximum one month (Dussehra, Diwali, Winter, Holi, Tours, Field work etc.) for which deduction of mess fees can be claimed. Deduction will be allowed for a continuous leave of minimum 07 days).
- 4.4.10 Ph.D. students can stay for a maximum of 04 years in the hostel. An extension of one year will be given to students with fellowship on the recommendation of Supervisor, Head of the respective Department.

4.5 International Hostel:

- 4.5.1 International applicants must possess a valid student visa, clearance from the embassy, and vice chancellor permission.

- 4.5.2 International students are the only ones permitted to cook on their own, provided that the hostel has cooking facilities.

4.6 Re-allotment of Hostel:

- 4.6.1 Residents who progress to the following year of the course must reapply for admission to the hostel as soon as the next academic year begins.
- 4.6.2 For old students, duly filled-in forms are to be submitted in their respective hostels. The aforementioned forms will be available online at the University's website.
- 4.6.3 The old students will be allotted hostel after recommendation from their previous Warden.
- 4.6.4 A student who has been accused of malfeasance or has been subjected to disciplinary measures within or outside the university will not be permitted readmission.
- 4.6.5 Students are eligible for hostel in the next year only if they secure SGPA/CGPA 6.0 and above in their previous year. The allotment will be as per merit.
- 4.6.6 Provisional admission shall be granted to students whose results have not yet been declared; admission shall be automatically canceled in the case of back paper, failure, or SGPA/CGPA below 6.0.

4.7 Hostel is NOT allotted to:

- 4.7.1 A candidate who is enrolled in a proficiency, vocational, or diploma program will not be given consideration for hostel admission.
- 4.7.2 Prospective hostel applicants who are residents of the Gorakhpur metropolitan area or whose parents are residing in Gorakhpur shall not be given admission priority.
- 4.7.3 Applicants who are employed anywhere on full-time, part-time, ad-hoc or temporary basis.
- 4.7.4 Applicants who have availed hostel facility for a course of the same level earlier at Deen Dayal Upadhyay Gorakhpur University Campus.
- 4.7.5 Applicant who has completed eight years after passing intermediate (10+2), (10 years for PhD Students).
- 4.7.6 Applicants against whom there is any criminal record or disciplinary action had been taken by department/hostel or Proctor Office at Deen Dayal Upadhyay Gorakhpur University.
- 4.7.7 An applicant must satisfy the aforementioned requirements both during the

admission process and while residing in the hostel; failure to do so will result in immediate eviction from the hostel.

- 4.7.8 Students who fail to disclose or provide inaccurate information regarding any of these eligibility criteria will be subject to disciplinary action as determined by the administration of the hostel or university.
- 4.7.9 Students who are afflicted with any chronic illness that has the potential to cause complications will not be assigned a room.

4.8 Grievance redressal related to admission to the hostel:

Complaints, if any, against the applicants short-listed for the allotment should be given in writing to the Chief Warden and/or Warden within three days after the display of the list. These complaints would be reviewed by the admission committee and action will be taken if deemed necessary.

4.9 Cancellation of Allotment:

Hostel allotment will be revoked if the occupant is proven to belong to any of the following categories-

- 4.9.1 Irregular stay without prior permission
- 4.9.2 Indulge in ragging or any indecent activities with fresher's or any other resident.
- 4.9.3 Keeping guests without information (illegal).
- 4.9.4 Anti-social activities in the hostels or university campus.
- 4.9.5 Causing damage to the hostel property.
- 4.9.6 If he/she ceases to be a regular student.
- 4.9.7 Or any such act of the resident which may warrant cancellation of his allotment.

5. Duties, Rights and Punishments of Resident

5.1. Penalty

- 5.1.1. If the mess charge is not paid by the due date, a fine of Rs. 50 per day will be imposed. If the fee remains unpaid for more than 15 days, the applicant will lose their hostel accommodation.
- 5.1.2. Students must consistently sign the attendance register at night. If the student fails to sign the attendance register, a penalty of Rs. 50 per day will be imposed, regardless of their presence in the hostel room.
- 5.1.3. Writing, painting, or posting posters on walls, doors, passageways, or cupboards using glue, tape, or nails is prohibited. A penalty of Rs. 500 shall be imposed in

such instances.

- 5.1.4. Every resident shall be responsible for the upkeep and sanitation of his/her room. Resident shall be personally responsible for loss/ damage in any of the furnitures and fittings in his/her room and he/she shall bear the cost of maintenance in case of loss/damage. The hostel administration will impose severe disciplinary measures, such as charging a monetary penalty equivalent to the market value of the item and a fee of Rs. 1000 for each item.
- 5.1.5. At the time of vacating the hostel, if the resident doesn't return all the furnitures and items in good condition related to his/her room and allotted to him/her, twice of the cost of such damages shall be recovered from him/her and this amount shall be deducted from the security deposit of the resident.
- 5.1.6. The hostel administration may decide the penalty for such cases of indiscipline that are not mentioned herein.
- 5.1.7. The penalty for breaking hostel regulations will be determined by the hostel management based on the seriousness of the misconduct, violation of rules, or act of indiscipline. Penalty fees may be subtracted from the hostel deposit. If the total fine amount above Rs.1500 each academic year, the individual would be disqualified from being considered for merit in the next hostel admission.

5.2. Health

- 5.2.1. The student is responsible for maintaining their health and adhering to all required safety measures. The hostel authority shall not be liable for any health issues or infections.
- 5.2.2. The resident must disclose their current health condition upon admission.
- 5.2.3. Parents must provide a declaration detailing their ward's physical and mental health. Any instance of illness must be promptly communicated to the Warden.
- 5.2.4. If hospitalization is required, the student must notify their parents or guardian. The Local Guardian will assume accountability for the student. The student is responsible for covering all expenses related to therapy.
- 5.2.5. Students with chronic or communicable diseases are prohibited from residing in the hostel.

Any inaccurate health information will result in the cancelation of the hostel accommodation.

6. Rules for leave/absence

- 6.1.** Residents are required to notify the Warden in writing when they are absent from the hostel and staying elsewhere.
- 6.2.** If a resident is absent from the hostel for more than seven days without informing the authorities, it will be assumed that they have gone, and the hostel can reclaim the room.
- 6.3.** The resident's luggage, if any, will be stored in the hostel's storage room. If the luggage is not collected within three months, the hostel officials have the right to dispose of it in any way they see fit.
- 6.4.** Form for leave or night out must be signed at least 24 hours (working days) prior to leaving the hostel.

7. Rules for Guests in the hostel

- 7.1.** Once approved by the hostel administration, only guests who are sharing a room with a legitimate resident as their host will be permitted to stay with the resident student.
- 7.2.** Female residents may host female guests, while male residents may host male guests.
- 7.3.** Only one guest at a time is allowed.
- 7.4.** The maximum duration allowed for guests to remain in the hostel should not surpass seven days.
- 7.5.** Authorized guests are required to pay the guest charges and mess charges in accordance with the hostel rules.
- 7.6.** The residents are solely responsible for the behavior of their guests.
- 7.7.** Any student who has faced disciplinary action from the hostel or University will not be permitted to dwell in the hostel as a resident or guest resident.
- 7.8.** All guests must adhere to the regulations set by the institution and hostel administration.

8. Prohibition of and Punishment for Ragging

- 8.1.** Ragging is completely prohibited within the Department, hostel premises, University system, and public transit.
- 8.2.** Students can report incidents of ragging by contacting the University anti-ragging at emailing the Proctor at dduproctoroffice@gmail.com, or Dean Students Welfare at dsw@ddugu.ac.in or reaching out to the UGC helpline at helpline@antiragging.in.

- 8.3.** Any instance of ragging, whether done by an individual or a group, is considered severe misconduct and will be addressed according to this Ordinance by the Anti ragging committee.
- 8.4.** Ragging, as defined in this Ordinance, generally refers to any behavior or activity where senior students use their power or status to intimidate or harass newly enrolled students. This includes both individual and group actions or practices. Include physical attack, threat, or use of physical force, disrespect the status, dignity, and honor of female students; disrespect the status, dignity, and honor of students from Scheduled Castes and Tribes; expose students to humiliation and contempt, impacting their self-esteem, involve verbal abuse, hostility, indecent gestures, and obscene behavior. The Head of the Department, Institution, or University Hostel authorities must promptly address any reported incidents. The Proctor has the authority to independently investigate instances of ragging and report to the Vice-Chancellor on the individuals involved and the details of the occurrence. The Proctor might submit an initial report identifying the individuals involved in the ragging and describing the nature of the incident.

9. General Rules for Hostel Residents

- 9.1.** If a student is no longer enrolled at the University, he/she will lose his/her residency rights.
- 9.2.** Students who have completed their exams for their studies must leave the hostel within 3 days of their last exam.
- 9.3.** Residents must return all goods, including room keys, issued by the Warden at the time of vacating the room.
- 9.4.** They cannot hire anyone for any type of service, personal or otherwise, including alterations, without the Warden's prior authorization.
- 9.5.** Residents are not permitted to request ward bearers, security guards, or any other Hostel/Mess employees to perform personal tasks.
- 9.6.** It is recommended that they provide their own lock when they take possession of the room.
- 9.7.** They are prohibited from handing their room keys to anyone who is not permitted.

- 9.8.** Hostel residents must not allow uninvited guests. Failure to comply will result in instant cancellation of their admission to the hostel.
- 9.9.** Residents are prohibited from having a car on the premises. If they wish to maintain a two-wheeler in the hostel, they must present its documents.
- 9.10.** Before leaving the hostel, a student must settle any outstanding payments and get a No-Objection certificate from the hostel office duly report by Worden.
- 9.11.** The Vice Chancellor has the authority to instruct hostel residents to depart the premises if deemed necessary, and residents must comply with these directives.
- 9.12.** Residents are required to regularly check the Hostel Notice Board for notifications.
- 9.13.** Each hostel resident is accountable for maintaining the cleanliness and organization of their assigned room and the hostel premises, including corridors, restrooms, and garden.
- 9.14.** The Warden or any hostel authority can conduct room inspections of students at any time.
- 9.15.** Students are required to always have their Identity Cards with them. Hostel residents must provide the document to the hostel or university authority when requested.
- 9.16.** If the ID card is misplaced, a duplicate card will be produced with payment of Rs 50/-.
- 9.17.** Students caught faking signatures of parents or authorized guardians will face expulsion from the hostel.
- 9.18.** Every student should stay in the room allotted to him/her. Mutual exchange of rooms after final allotment is not allowed. However, only the Admission Committee may allow as a special case on valid and reasonable ground. Violation of this rule will be considered an act of gross misconduct and entail appropriate disciplinary action including expulsion from Hostel and imposition of heavy fine.
- 9.19.** Students are advised against keeping excessive cash or valuables in their hostel rooms for their own benefit. They are advised to exercise vigilance regarding the protection of their goods. Rooms should be securely closed while left alone, even for brief durations. The hostel administration is not liable for the loss of any belongings, whether due to theft or any other reason. In the event of theft, it is important to promptly report the incident to the Hostel authority.

- 9.20.** Ensure lights are turned off when not in use. Using electric heaters, electric rods, and similar gadgets is not allowed in case it is found a pending of Rs. 500 will be disposed.
- 9.21.** Students are prohibited from possessing, using, or smoking alcohol, intoxicating drinks, drugs, or substances of any type in the room or any portion of the hostel premises. This rule also pertains to guests. Engaging in such behavior will result in severe disciplinary measures, including expulsion from the hostel.
- 9.22.** All hostel residents must participate in the mess associated with their hostel or the central mess, depending on the situation. Cooking in their rooms is strictly prohibited.
- 9.23.** Prior written permission must be obtained from the authority for any celebration, which should take place in a common location. No external visitors or disruptions will be permitted. No loud music or noise is permitted.
- 9.24.** Students are prohibited from possessing firearms, fatal weapons, dangerous substances, or intoxicants in the Hostel.
- 9.25.** Students should not take matters into their own hands but should report all disagreements to the hostel Warden/In-charge/Superintendents.
- 9.26.** Shouting, fighting, gambling, stealing, violence, knocking, maltreatment, and abuse are absolutely prohibited. In such instances, the resident will be promptly turned over to the police.
- 9.27.** Male students are not allowed to enter the Girls' Hostel, and female students are not allowed to enter the Boys' Hostel.
- 9.28.** Students are not permitted to provide accommodation to any other student or outsider in the rooms. If a student creates an unlawful shelter, they will face disciplinary action.
- 9.29.** Resident students must obtain written permission from the Dean Students' Welfare by the application duly forwarded by respective Warden before inviting any external person to speak at a hostel gathering.

9.30. Dress Code: Students must be appropriately clothed when outside their rooms. The Hostel authority retains the decision-making power on what qualifies as an appropriate clothing.

Special Rules for Women Residents

9.31. None of the residents shall remain absent in the hostel without the written permission of the Warden except in the any special or emergency condition.

9.32. The residents are required to take written permission from the warden to visit their relatives and friends, even during holidays.

9.33. If any resident is required to remain outside the hostel beyond 07.00 PM for any work, she is required to take written permission from the Warden and the warden shall indicate in the designated register the place to be visited and time limit to return.

9.34. On her satisfaction, the Warden/Superintendent may permit to visit market or to go out for any other work in the group of two or more residents together.

9.35. The residents desirous of utilizing their weekends outside the hostel, they are required to present to the warden the authority letter of their parents/guardians for taking permission. Such residents shall be permitted to visit the persons named in the authority letter only.

9.36. The male visitors shall be allowed in the hostel to meet on Monday, Wednesday, and Saturday only. Timing for the same shall be 04.30 PM to 06.30 PM during winters and 05.00 PM to 07.00 PM during summers.

9.37. The residents desirous of meeting visitors shall be required to take written permission from their parents and such record shall be filed by the warden. Only such visitors shall be permitted to meet. Male visitors shall not be allowed to visit the resident's room in any case. They will only be permitted to the Lobby of the Reception Room and not beyond.

9.38. Only female guests shall be permitted in the hostel. For all other matters, rules mentioned in this manual shall be applicable to the women residents too.

10. Hostel Fees

10.1. The fees under following heads shall be charged from each student who will be given admission in the hostel:

- a. Security Deposit (Refundable)
 - b. Social Activities Fee per Session (Non-Refundable)
 - c. Maintenance Fee per Resident per Session
 - d. Guest Fee per Day per Guest
 - e. Room Rent per Session per Student Single Seated Room
Rent per Session per Student Double Seated
 - f. Electricity Fee – per Student per Session for Fan and Bulb
 - g. Mess Fee
- 10.2.** Under above heads, fee shall be determined by the university time to time and will be made available in admission brochure/at proper notice.
- 10.3.** The hostel fees will be charged in two installments. First installment at the time of allotment will before six months and 2nd installment will be at the end of 1st semester as per details below.
- 10.4.** Caution money will be deposited in a course (UG/PG) every year and will be refunded at the end of each year.
- 10.5.** Mess Fee mentioned under above clause has to be paid by the residents on time as per the notice. Any default in payment of Mess Fee shall be taken seriously and proceeding of the expulsion shall take place against the resident, if Mess Fee is not deposited in time.
- 10.6. Hostel Fees for One Year Maharani Laxmi Bai girls hostel, Sant Kabir Hostel, Swami Vivekanand Hostel, Gautam Buddha Hostel and Nath Chandravat Hostel.**

	Double Seater (in Rs.)	Single Seater (in Rs.)
Room Rent	3600.00 per session	2400.00 per session
Caution Money	1500.00 one time	1500.00 one time
*Mess Fees [Subject to Revision]	3025.00 per month	3025.00 per month
Electricity	3000.00 per session	3000.00 per session
Social Fund	1000.00 per session	1000.00 per session
Maintenance	300.00 per session	300.00 per session

10.7. Hostel Fees for One Year Late Ram Pratap Shukla, Sports Hostel and Alaknanda Girls Hostel (New Block)

	Triple Seater (in Rs.)	Double Seater (in Rs.)	Single Seater (in Rs.)
Room Rent	10,000.00	12,000.00 per session	14,000.00 per session
Caution Money	3000.00	3000.00 one time	3000.00 one time
*Mess Fees [Subject to Revision]	3025.00	3025.00 per month	3025.00 per month
Electricity	3000.00	3000.00 per session	3000.00 per session
Social Fund	1500.00	1500.00 per session	1500.00 per session
Total Maintenance	1000.00	1000.00 per session	1000.00 per session

10.8. Hostel Fees for One Year in International Hostel:

	Double Seater (in Rs.)	Single Seater (in Rs.)
Room Rent	30,000.00 per session	30,000.00 per session
Caution Money	5000.00 one time	5000.00 one time
Electricity	7500.00 per session	7500.00 per session
Social Fund	2000.00 per session	2000.00 per session
Maintenance	4000.00 per session	4000.00 per session

10.9. The Room rent will be deposited in University General Fund Account.

10.10. The Mess fees, Contingency fees and Caution money will be deposited in the respective Hostel Accounts.

10.11. The room rent for guest is Rs. 200/- per day and mess charges on per diet per

day basic as applicable.

- 10.12.** The fees mentioned in this document may change as per the recommendation of the appropriate bodies of the university.

11. Hostel Fee Refund:

- 11.1.** Generally, no refund of fee is permitted on account of withdrawal / absence from the University once a student is admitted to any program of the University.
- 11.2.** A refund claims however, be admitted on merits, after due consideration of the request, by the University. If a student is allotted a room and withdraws his/her hostel allotment within 10 days of depositing hostel allotment fees. He/she can be refunded the Room rent, Mess fees, and caution money
- 11.3.** If a student occupies the allotted room and withdraws his/her allotment before the last date of allotment in the university. In this case, only the Mess fees after deduction for no. of days allotted, and caution money may be refunded.
- 11.4.** If a student occupies the allotted room and withdraws his/her allotment after the last date of allotment in the university, the caution money may be refunded.
- 11.5.** A refund of mess fees will be made to the students for a maximum of one month for availing the University vacations (Dussehra, Diwali, Christmas, Holi). As per days admissible and per day charges applicable basis.
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